

19 MAR 1976

MEMORANDUM FOR: Director of Logistics

THROUGH : Chief, Logistics Services Division, OL

SUBJECT : Refinishing Wood Paneling in the DCI and DDCI Offices

REFERENCE : Memo dtd 5 March 76 to DDA fr D/L; Subject: Paneling
For DCI's Office

1. Representatives of the Edward W. Mintø Company (Messrs. Robert Heller and James Sodeman) have inspected the paneling in the DCI and DDCI offices. They feel confident that the wood panels can be restored to an even color by stripping, bleaching, staining, and revarnishing. Alternately, the existing wood could be covered with thin veneers of "Flexwood" and varnished, but at a slightly higher cost. Either method would require the same performance time. Copies of the Mintø Co. proposals are attached for your reference (Atts 1 and 2).

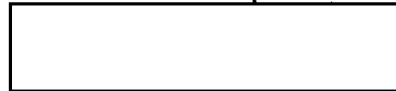
2. In a subsequent telephone conversation, Mr. Heller has agreed that, given 2 weeks' leadtime, he could schedule three (3) finishers to the job and reduce quoted performance time by about one-half week per room. He would not be able to schedule two crews to work the rooms simultaneously due to a scarcity of expert workmen. In addition, he would inspect the carpenter repairs for acceptability and would prepare color samples for approval prior to starting the refinishing. Daytime work hours are much preferred, because color control of bleaching and staining is more reliable in natural light.

3. Because the "Flexwood" alternative does not offer an advantage in either time or money, I recommend refinishing the existing panels and urge the selection of daytime work hours to speed up the work and facilitate a quality performance. Night work to allow daily use of the office will slow up the project due to nightly cleanup time and probably will result in some "paint" odors during the day. The total cost of both offices done in daytime hours would be \$8,400 and could be accomplished in 4 weeks' time including necessary carpenter repairs if an uninterrupted schedule is allowed.

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SUBJECT: Refinishing Wood Paneling in the DCI and DDCI Offices

4. If the project is authorized, the selection of refinished color for the panels could be coordinated with the choices of new carpet and furniture to be made during a visit by Mr. Brock Arms on 29 and 30 March 1976.



Chief
Architectural Design Staff/LSD/OL

STATOTHR

Atts: (2)

202 832-8000

STATÖTHR

Re: Directors Office

We are pleased to submit to you our estimate for the above office as outlined and described below:

We propose to strip, bleach, stain and varnish the following surfaces of the above mentioned room: doors, bucks, ceiling moulding, bookcase; wood wall panels and divider strips between panels on a straight time basis for the sum of \$4,940.00 (Four thousand nine hundred forty dollars).

Note: The above estimate is based on your carpenters repairing warped paneling, loose edges and the laminated door frames prior to our commencing work.

We propose to properly prepare, supply and install flexwood on the following surfaces of the above mentioned room: doors, bucks, ceiling moulding, bookcase, wood wall panels and divider strips between panels on a straight time basis for the sum of \$5,710.00 (Five thousand seven hundred ten dollars).



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Mr. Dickran Vartanian

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FLEXWOOD (Continued)

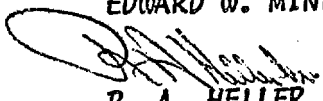
If the aforementioned estimate is performed other than normal working hours (7:00AM-3:30PM) disregard in lieu of which we submit the sum of \$7,810.00 (Seven thousand eight hundred ten dollars).

Note: The above estimate is based on flexwood material costing \$1.50 per square foot.

The above estimate is based on your carpenters repairing warped paneling, loose edges, and laminated door frames prior to our commencing work.

The above estimates will required 2 men for approximately 2 1/2 to three weeks to complete the above projects.

Very truly yours,
EDWARD W. MINTE CO. INC.



R. A. HELLER, SR.
Vice President

RAH/bcw

EDWARD W. MINTE CO., Inc.
PAINTING-DECORATING

1908 BLADENSBURG ROAD, N.E.
WASHINGTON, D. C. 20002

202 832-8000

STATOTHR

March 10, 1976

Chief, Logistics Services
Room 3E30, Hdqtrs. Div.
C.I.A.
Washington, DC 20505

Re: General's Office

Gentlemen:

We are pleased to submit to you our estimate for the above mentioned office as outlined and described below:

Refinishing of Existing Wood

We propose to strip, bleach, stain and varnish the following surfaces of the above mentioned office: doors, bucks, ceiling moulding, wood wall panels, divider strips between panels on a straight time basis for the sum of \$3,460.00 (Three thousand four hundred sixty dollars).

If the above estimate is done other than normal working hours (7:00AM-3:30PM) please disregard the above in lieu of which we submit the sum of \$4,990.00 (Four thousand nine hundred ninety dollars).

Note: The above estimate is based on your carpenters repairing warped paneling, loose edges and the laminated door frames prior to our commencing work.

FLEXWOOD

We propose to properly prepare, supply and install flexwood on the following surfaces of the above mentioned office: doors, bucks, ceiling moulding, wood wall panels, divider strips between panels on a straight time basis for the sum of \$4,245.00 (Four thousand two hundred forty five dollars).



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Mr. Dickran Vartanian

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FLEXWOOD (continued)

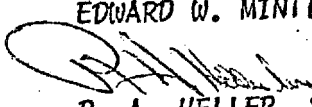
If the aforementioned estimate is performed other than normal working hours (7:00-3:00) disregard in lieu of which we submit the sum of \$5,880.00 (Five thousand eight hundred eighty dollars).

Note: The above estimate is based on flexwood material costing \$1.50 per square foot.

The above estimate is based on your carpenters repairing warped paneling, loose edges, and laminated door frames prior to our commencing work.

The above estimate will require 2 men for approximately 2 weeks to complete the above projects.

Very truly yours,
EDWARD W. MINTE CO. INC.


R. A. HELLER, SR.
Vice President

RAH/bcw

5 March 1976

MEMORANDUM FOR: Deputy Director for Administration

FROM : Michael J. Malanick *JS/ Mike*
Director of Logistics

SUBJECT : Paneling for DCI's Office

Jack:

1. In response to an inquiry from the DCI's office, we have had the General Services Administration's paint shop foreman look at the paneling in the Director's office to see if he could, in some way, darken the current paneling. The foreman advises me that the paneling would be very difficult, if not impossible, to treat, bleach, and darken with any satisfactory results or consistency. He reminds me that over the years there have been modifications made by the occupants of those offices and, therefore, all the paneling is not the same. This has a great deal to do with the conclusion that it would be extremely difficult to accomplish that which the Director would like to see done.

2. [] has suggested that we get a second opinion on this and invite, free of charge, one or two outside consultants in to look at the situation and give us their opinion. In the event they agree with GSA's conclusion, I would recommend that we remove the existing paneling and replace it with other paneling that would be acceptable to the Director.

3. Logistics Services Division estimates that it will cost in the neighborhood of \$12,500, on an overtime basis, to replace the paneling and would take approximately 10 days to complete.

4. To repanel the DDCI's office, the cost would be approximately \$9,800, on an overtime basis, and take approximately 7 days to complete. If the DDCI's office were rep paneled in conjunction with the DCI's office, with additional crew, both rooms could be completed in approximately 10 days. The costs would remain the same.

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OL 6 1231

STATOTHR

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Remarks:

Gen Walters out for
28 Mar - 20 April
[redacted] meets with
Jennifer on 30 March.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.		DATE
OL/LSD/ADS 1J45 Hqs.		19 Mar 76
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